



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

Award Notice Abstract (Ref No.: 2965941)

Status: Updated

Reference Number: 7400858 Control Number: 2021 - 01 - 0001 Bid Notice Title: Validation and Inspection of Cebu and Coron, Palawan Approved Budget: Php761,050.00 Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) Classification: Goods Category: Travel, Food, Lodging and Entertainment Services Applicable Procurement Rules: Implementing Rules and Regulations Funding Source: Government of the Philippines (GOP) Funding Instrument: General Appropriations Act Area of Delivery: Delivery Period: 0 Day/s Contact Person: John Paulo Francisco Created By: John Paulo Francisco	DEPARTMENT OF TOURISM 351 Sen. Gil Puyat Avenue Makati City Metro Manila, NCR, Philippines Awardee : CCT.168 TRAVEL AND TOURS CORPORATION Address : Unit 501 The Richmond Plaza, 21 San Miguel Avenue Corner Lourdes St., Ortigas Center Pasig City Metro Manila, NCR, Philippines Line Item <table border="1"> <thead> <tr> <th>#</th> <th>Product/Service/Project Name</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>Tour Operator, Site Validation and Inspection in Coron, Palawan, 90000000, 1, Lot</td> <td>Php457,840.00</td> </tr> </tbody> </table> Reason for Award : Lowest Calculated and Responsive Bid (LCRB)	#	Product/Service/Project Name	Budget	2	Tour Operator, Site Validation and Inspection in Coron, Palawan, 90000000, 1, Lot	Php457,840.00	Award Type: Award Notice Contract Amount: Php420,200.00 Award Date: 12-Jan-2021 Publish Date: 02-Feb-2021 Date Last Updated: 16-Mar-2021 Contract Number: 21 - 00025 Proceed Date: 13-Jan-2021 Contract Effectivity Date: 14-Jan-2021 Contract End Date: 17-Jan-2021 Created By: John Paulo Samonte Francisco Date Created: 02-Feb-2021 Approver: View Documents: 4
#	Product/Service/Project Name	Budget						
2	Tour Operator, Site Validation and Inspection in Coron, Palawan, 90000000, 1, Lot	Php457,840.00						



copy 2

BAC Resolution Declaring Single Calculated and Responsive Bid (SCRB) for Lot No. 1, Lowest Calculated and Responsive Bid (LCRB) for Lot No. 2 and Recommending Award for the Procurement of Services of a DOT - Accredited Tour Operator for the Conduct of Site Validation and Inspection in Cebu and Coron, Palawan (RFQ No. 2021 - 01 - 0001)

Resolution No. 2021 - 258

WHEREAS, the Department of Tourism (DOT), through the Procurement Management Division (PMD), posted the Request for Quotation (RFQ) for the Procurement of Services of a DOT - Accredited Tour Operator for the Conduct of Site Validation and Inspection in Cebu and Coron, Palawan, in the PhilGEPS website and DOT website continuously for at least four (4) calendar days, starting on 08 January 2021, and the deadline for the submission of quotations was set on 11 January 2021. A copy of the PhilGEPS posting is hereto attached, marked as **Annex "A"**, and made an integral part hereof;

WHEREAS, the Approved Budget for the Contract (ABC) is Seven Hundred Sixty One Thousand Fifty Pesos (PhP761, 050.00), classified into two (2) lots, as follows:

Lot Nos.	Destination	ABC per Lot
1	Site Inspection and Validation in Cebu on 18 - 21 January 2021	PhP303, 210.00
2	Site Inspection and Validation in Coron, Palawan on 14 - 17 January 2021	PhP457, 840.00

WHEREAS, fourteen (14) known suppliers were invited to join by sending Request for Quotation (RFQ) via e-mail and to submit their quotation via e-mail using the same method, in compliance with the procedure on Negotiated Procurement - Small Value Procurement pursuant to Section 53.9 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (R.A. 9184);

WHEREAS, in response to the said posting and invitation, three (3) prospective bidders submitted their quotations within the set deadline for the submission of quotations on 11 January 2021;

WHEREAS, upon evaluation, below are the findings;

Name of Bidder	Bid Amount (As Read)	Findings
CCT. 168 Travel and Tours Corporation	Lot No. 1 - No bid	-
	Lot No. 2 - PhP420, 200.00	Eligible
Juan Pasyalan Travel and Tours	Lot No. 1 - PhP302, 210.00	Eligible
	Lot No. 2 - PhP456, 840.00	Eligible
Golden Sky Travel and Tours Corporation	Lot No. 1 - No price indicated	-
	Lot No. 2 - No price indicated	-

CERTIFIED TRUE COPY
Procurement Mgt. Div.

Godofredo A. Maldonado, Jr.

CERTIFIED TRUE COPY
Procurement Mgt. Div.

Noriannah P. Lucman

WHEREAS, the detailed evaluation of the quotations resulted in the following:

Name of Bidder	Bid Amount (As Calculated)	Ranking
CCT. 168 Travel and Tours Corporation	Lot No. 1 – No bid	-
	Lot No. 2 – Php420, 200.00	Lowest Calculated Bid (LCB)
Juan Pasyalan Travel and Tours	Lot No. 1 – Php302, 210.00	Single Calculated Bid (SCB)
	Lot No. 2 – Php456, 840.00	2 nd LCB

WHEREAS, upon due evaluation and careful examination of the quotation submitted by **JUAN PASYALAN TRAVEL AND TOURS**, being the bidder with the *Single Calculated Bid (SCB)* for Lot No. 1, its quotation has been found to be complying and responsive to the technical specifications as stated in the Terms of Reference (TOR). A copy of the Abstract of Quotations and the submitted quotations are hereto attached, marked as **Annexes "B" and "C"**, respectively, and are made integral parts hereof;

WHEREAS, upon due evaluation and careful examination of the quotation submitted by **CCT. 168 TRAVEL AND TOURS CORPORATION**, being the bidder with the *Lowest Calculated Bid (LCB)* for Lot No. 2, its quotation has been found to be complying and responsive to the technical specifications as stated in the Terms of Reference (TOR). A copy of the Abstract of Quotations and the submitted quotations are hereto attached, marked as **Annexes "B" and "C"**, respectively, and are made integral parts hereof;

NOW, THEREFORE, foregoing premises considered, WE, the Members of the DOT Bids and Awards Committee, hereby **Resolve**, as it is hereby **Resolved**:

- a) To adopt Negotiated Procurement – Small Value Procurement under Section 53.9 of the revised Implementing Rules and Regulations (IRR) of the Republic Act No. 9184 for the Procurement of Services of a DOT – Accredited Tour Operator for the Conduct of Site Validation and Inspection in Cebu and Coron, Palawan; and
- b) To declare **JUAN PASYALAN TRAVEL AND TOURS** as the **Single Calculated and Responsive Bid (SCRB) for Lot No. 1** and to award the contract for the Procurement of Services of a DOT – Accredited Tour Operator for the Conduct of Site Validation and Inspection in Cebu on 18 – 21 January 2021, in the total amount of **THREE HUNDRED TWO THOUSAND TWO HUNDRED TEN PESOS (Php302,210.00)**, inclusive of all applicable taxes;
- c) To declare **CCT. 168 TRAVEL AND TOURS CORPORATION** as the **Lowest Calculated and Responsive Bid (LCRB) for Lot No. 2** and to award the contract for the Procurement of Services of a DOT – Accredited Tour Operator for the Conduct of Site Validation and Inspection in Coron, Palawan on 14 – 17 January 2021, in the total amount of **FOUR HUNDRED TWENTY THOUSAND TWO HUNDRED PESOS (Php420,200.00)**, inclusive of all applicable taxes;

CERTIFIED TRUE COPY
Procurement Mgt. Div.
[Signature]
Godofredo R. Maldonado, Jr.

CERTIFIED TRUE COPY
Procurement Mgt. Div.
[Signature]
Norjannah P. Lucman

d) To recommend for approval by the Secretary of Tourism the foregoing findings.

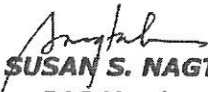
Resolved this 11th day of January 2021.

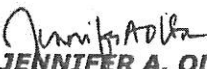
Recommending Approval:


OIC - USEC. ROBERTO P. ALABADO III
BAC Chairperson


DIR. MILAGROS W. SAY
BAC Vice Chairperson


MR. RAYMUND GLEN A. AGUSTIN
Member


MS. SUSAN S. NAGTALON
BAC Member


ATTY. JENNIFER A. OLBA
BAC Member

By Authority of the Secretary
(Department Order No. 2020-022)

☒ **APPROVED** ☐ **DISAPPROVED:**


BENITO C. BENGZON, JR.
Undersecretary, Tourism Development

21-00025

SERVICE CONTRACT

Ground Handling Services

KNOW ALL MEN BY THESE PRESENTS:

That this Agreement, made and entered into this JAN 12 2021 in the City of Makati, Philippines, by and between

The **DEPARTMENT OF TOURISM**, a government agency with principal office address at the New DOT Building, 351 Sen. Gil Puyat Avenue, Makati City, Philippines 1200 represented by its **Assistant Secretary for Product and Market Development, MS. VERNA ESMERALDA C. BUENSUCESO**, of legal age, Filipino and hereinafter referred to as the **FIRST PARTY**;

and

CCT 168 TRAVEL AND TOURS CORPORATION is a private corporation existing and duly registered under the laws of the Philippines, with office address at Unit 501 The Richmond Plaza # 21 San Miguel Ave. Cor. Lourdes St. San Antonio Ortigas Center, Pasig City represented by its **President and General Manager, MS. PLACIDA S. FAUSTINO** and hereinafter referred to as the **"SECOND PARTY"**;

Each a Party, collectively, the **"PARTIES"**;

WITNESSETH:

WHEREAS, the **FIRST PARTY** is the primary planning, programming, coordinating, implementing and regulatory government agency in the development and promotion of the tourism industry, both domestic and international;

WHEREAS, in line with the resumption of tourist activities in areas under Modified General Community Quarantine (MGCQ), the **FIRST PARTY** issued *Department Order No. 2020-068* creating an Inter-Sectoral Team to conduct site validation and inspection on the compliance with issued guidelines of the Department on the opening of local tourism destinations and establishments;

WHEREAS, pursuant to the above, the **FIRST PARTY** is in need of a DOT-Accredited Tour Operator to provide ground handling services for the conduct of *Site Validation and Inspection in Coron, Palawan on 14-17 January 2021*;

WHEREAS, the requirement was processed in compliance with the procedure on **Negotiated Procurement-Small Value Procurement**, pursuant to Section 53.9 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act);

WHEREAS, the **SECOND PARTY**, registered under the Philippine Government Electronic Procurement System (PhilGEPS) and possesses the necessary equipment, personnel, and expertise in providing the required services, has offered to undertake the project;

WHEREAS, the Bids and Awards Committee (BAC) of the DOT, through **BAC Resolution No. 2021- 259**, has declared the **SECOND PARTY** to be the bidder with the Lowest Calculated and Responsive Bid (LCRB) as its quotation was found to be compliant and responsive to the technical specifications indicated in the Terms of Reference (TOR);

NOW, THEREFORE, based on the foregoing, the **PARTIES** hereby agree as follows:

1. **SERVICES**. The **SECOND PARTY** hereby agrees to provide:
 - b. Transportation (van and boat rental)

21-00025

- c. RT-PCR Test for the Validation Team and Professional Drivers;
- d. Accommodation (Single Occupancy for 10 pax)
- e. Travel insurance – for 10 DOT and PCSSD employees
- f. Meals – Lunch, Dinner, AM and PM snacks
- g. Provision of one (1) first aid medical kit sufficient for all participants.

Details of the technical specifications are indicated in the attached **Terms of Reference**, which forms an integral part of this contract.

2. **COMPENSATION.** By way of compensation for its services, the **FIRST PARTY** shall pay the **SECOND PARTY** the total amount indicated in the Statement of Account, which shall be based on actual expenses incurred, but not to exceed **Four Hundred Twenty Thousand Two Hundred Pesos (PhP 420,200.00)** for the total actual cost of services rendered inclusive of VAT and other taxes.
3. **PAYMENT.** The above consideration will be paid by the **FIRST PARTY** after presentation of the required Statement of Account and other necessary documents, subject to the usual accounting and auditing rules and regulations by the **SECOND PARTY**. It is understood, however, that payment shall only be made after it has fully and satisfactorily rendered its undertaking under this agreement
4. **LIQUIDATED DAMAGES.** When the **SECOND PARTY** fails to satisfactorily render the services under this Agreement within the specified schedule, the **SECOND PARTY** shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, in an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed services scheduled for delivery for every day of delay. The **FIRST PARTY** need not prove that it has incurred actual damages to be entitled to liquidate damages. Such amount shall be deducted from any money due or which may become due to the **SECOND PARTY** or collected from any securities or warranties posted by the **SECOND PARTY**, whichever is convenient to the procuring entity concerned. In no case shall the total sum of liquidated damages exceed ten percent (10%) of the total contract price, in which event the **FIRST PARTY** concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.
5. **FREE AND HARMLESS.** The **SECOND PARTY** shall hold the **FIRST PARTY** free and harmless from, and hereby binds and obligates itself to indemnify the **FIRST PARTY** for any and all liabilities, losses, damages, injuries, including death, claims, demands, suits, proceeding, judgments, awards, fines, penalties and all expenses, legal or otherwise of whatever kind or nature arising from and by reason of this Agreement, due to the fault, negligence, act, act omission, delays, conduct, breach of trust, or non-observance or violation of this Agreement, or any of its stipulation and warranties by the **SECOND PARTY** and/or any of its employees, agents, representatives, or sub-contractors.
6. **DISPUTE RESOLUTION.** If any dispute shall arise between the **FIRST PARTY** and the **SECOND PARTY** in connection with this Agreement, the Parties shall make every effort to resolve such dispute amicably. Should such dispute not be resolved, the same will be referred for arbitration in accordance with RA No. 876 or the *Arbitration Law* and RA No. 9285 or the *Alternative Dispute Resolution Act of 2004*.
7. **ELECTRONIC SIGNATURES.** The parties shall be entitled to sign and transmit this Agreement with an electronic signature whether by facsimile, e-mail, or other electronic means, which signature shall be binding on the Party whose name is contained therein. Any Party providing an electronic signature agrees to promptly execute and deliver to the other parties an original signed Agreement upon request
8. **COMPLETENESS OF AGREEMENT.** This Agreement, along with the select provisions in the annexes made integral parts hereof, contains the complete understanding of the Parties

21-00025

and may not be modified or amended except through another Agreement in writing duly executed by the parties

IN WITNESS WHEREOF, the Parties have executed this Agreement through their authorized representatives on the date stated above.

DEPARTMENT OF TOURISM

By:

Verna Esmeralda C. Buensuceso
Verna Esmeralda C. Buensuceso
Assistant Secretary
Product and Market Development

CCT 168 TRAVEL AND TOURS
CORPORATION

By:

MS. PLACIDA S. FAUSTINO, CPA
MS. PLACIDA S. FAUSTINO, CPA
President and General Manager

Signed in the Presence of

KATHERINE D. YNATAN ALAN
KATHERINE D. YNATAN ALAN

FUNDS AVAILABLE:

Roy W. Dando
Roy W. Dando
OIC, Accounting Division

ACKNOWLEDGEMENT

Republic of the Philippines) S.S
City of Makati)

On this 26th day of February, 2020 personally appeared before me, a Notary Public in and for the City of Makati, the following persons:

Name	Government ID	Date Issued	Place Issued
Assistant Secretary Verna Esmeralda C. Buensuceso	Passport No. 50015381A	May 22, 2019	DFA Manila
Ms. Placida S. Faustino	PPT#P1341779B	April 03, 2019	NCR East

all known to me to be the same person who executed the foregoing Agreement and acknowledgement that the same is an act of their free and voluntary will and deed and of the entity that they respectively represent.

IN WITNESS WHEREOF, I hereunto sign this document and affix my seal of office on this date and place aforementioned.

Doc. No. 700
Page No. 60
Book No. I
Series of 2021

ATTY. AUDREY M. AMORA
NOTARY PUBLIC
UNTIL DECEMBER 31, 2021
PENTHOUSE, LEGAL AFFAIRS SERVICE, DOT BLDG.
PTR NO. 8536634 - 1/6/21 - MAKATI CITY
IBP LIFETIME MEMBER 04646 / MAKATI CITY
ROLL NO. 44115 MCLE VI-0024349